



St Pius X School 2020 PARENT HANDBOOK

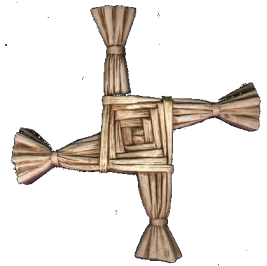


St Pius X School



Brigidine Prayer

"We will be faithful to our Catholic heritage
Welcome all people, especially the most vulnerable
Celebrate all that is good with joy and gratitude
Engender a love of learning, hope and a sense of purpose,
Image and practise justice and service"



Acknowledgement of Country

At St Pius X School we acknowledge that we are meeting on the traditional land of the Kaurna People of the Adelaide Plains. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that these are of continuing importance to the Kaurna people living today.

Our History

It was early in the 1960's when Fr JP McCann OMI (Oblates of Mary Immaculate) approached the Brigidine Sisters to take charge of a primary school being built in Adelaide. On meeting Mother Pius, the Provincial of the Brigidine Order in Melbourne, it was with great strength and kindness that she accepted this challenge. A community of sisters would move to South Australia for the sole purpose of opening a Catholic primary school in Windsor Gardens. On March 4th 1962 St Pius X Primary School was officially opened with 200 students from Kindergarten to Year Four. Mother Roch led the community, with Mothers Vincent, Bosco, Giuseppe and Catherine showing their support and encouragement. St Pius X Primary School has been built on a foundation of dreams, determination and prayers.

St Pius X School Now

Today as you enter the Brigidine Building the words 'Strength and Kindness' boldly adorn the foyer. These words encapture not only the vision of our founding Priests and Nuns but all of those who are part of our school community. The motto sets before us the virtues of strength and gentleness, so characteristic of St Brigid. We maintain a close partnership with our Parish of St Pius X at Dernancourt. Through experiences such as weekday Mass, Family Masses and the Sacramental Programme, our students and families have the opportunity to share in Parish life. Our School embraces diversity, collaboration, justice, resilience, compassion, inclusion, and respectful relationships. We aim to partner together with our families to provide students with high quality learning like St Eugene de Mazenod did a long time ago. Our school Hall bears his name and we welcome all families and friends with a generous heart, showing them that we care and acknowledge their presence in our community.

Our School Logo

The badge of the Congregation of St Brigid, which is now used by Brigidine Schools throughout the world, was originally designed by the Irish College of Heraldry. The Cross in the top section of the badge is that of St Brigid, and the large cross of diamonds is taken from the badge of Bishop Daniel Delaney, who founded the Brigidine Sisters. The Cross of St Brigid is based on the simple cross of reeds

St Pius X School

Saint Pius X's Story

Pope Pius X is perhaps best remembered for his encouragement of the frequent reception of Holy Communion, especially by children. The second of 10 children in a poor Italian family, Joseph Sarto became Pius X at age 68. He was one of the 20th century's greatest popes. Ever mindful of his humble origin, Pope Pius stated, "I was born poor, I lived poor, I will die poor." He was embarrassed by some of the pomp of the papal court. "Look how they have dressed me up," he said in tears to an old friend. To another, "It is a penance to be forced to accept all these practices. They lead me around surrounded by soldiers like Jesus when he was seized in Gethsemani". Interested in politics, Pope Pius encouraged Italian Catholics to become more politically involved. One of his first papal acts was to end the supposed right of governments to interfere by veto in papal elections — a practice that reduced the freedom of the 1903 conclave which had elected him. In 1905, when France renounced its agreement with the Holy See and threatened confiscation of Church property if governmental control of Church affairs were not granted, Pius X courageously rejected the demand. While he did not author a famous social encyclical as his predecessor had done, he denounced the ill treatment of indigenous peoples on the plantations of Peru, sent a relief commission to Messina after an earthquake, and sheltered refugees at his own expense. On the 11th anniversary of his election as pope, Europe was plunged into World War I. Pius had foreseen it, but it killed him. "This is the last affliction the Lord will visit on me. I would gladly give my life to save my poor children from this ghastly scourge." He died a few weeks after the war began, and was canonized in 1954.

Saint Eugene de Mazenod's Story

Born into a noble family in Aix (Provence), Saint Eugene spent part of his childhood in Italy because of the French Revolution. Ordained a priest at Amiens in 1811, he soon organized missionaries to go to rural parts of Provence, instructing the people whose religious training had been disrupted for many years by the French Revolution and its aftermath. Eugene began the Missionary Oblates of Mary Immaculate in 1816, obtaining papal approval for them 10 years later. From rural preaching, they soon moved into running seminaries to improve the quality of the clergy. Their first foreign mission was in Canada in 1841; soon they were in Africa, Asia, Australia, and Latin America. In 1851, Eugene followed his uncle as archbishop of Marseilles and died on May 21st, 1861, leaving the testament 'among yourselves, charity, charity, charity'.

He focused his energies on Church renewal and reform while vigorously defending the Church's right to spread the Good News. His congregation has grown to become one of the largest in the Church, serving in over 50 countries, especially in northern and western Canada. Many of its members have become missionary bishops. At Eugene's canonization in 1995, Pope John Paul II praised his vision, perseverance, and conformity to God's will.

Saint Brigid

Brigid of Kildare is a patroness of those who have a care for the earth, for justice and equality, for peace and reconciliation. She is a model for a contemplative life. A great resurgence of interest in all aspects of our Celtic heritage is leading many individuals and groups to rediscover – and draw inspiration from – the lives of the early Irish saints. St. Brigid, the patroness of Ireland, is emerging as one whose life has relevance and inspiration, especially as we try to face the issues that confront our world at this time. When we look at the life of Brigid and at some of these issues we can see more clearly why she continues to be relevant today.

Vision, Mission & Values

Vision Statement

In Strength and Kindness St Pius X community embraces diversity, nurtures relationships, values the environment and strives for excellence in development of faith, teaching and learning.

Mission Statement

Inspired by our Catholic faith and in partnership with families and our parish, St Pius X School is a community which creates high quality learning for all.

Values Statement

Honouring our Brigidine and Oblate traditions we value:

- ♥ Respectful relationships
- ♥ Resilience
- ♥ Justice
- ♥ Inclusion
- ♥ Collaboration
- ♥ Compassion



Our Commitment to each learner at St Pius X School

We are committed to knowing you deeply. We value you as a capable, competent learner. We will support your active engagement in the learning process. We will work in partnership with you and your family. We are committed to high expectations for your learning progress, wellbeing and achievements. You matter to us.

School & Parish Details

St Pius X Church

Avoca Street, Dernancourt 5075

Parish Office: 8261 2428

Parish Staff

Parish Priest:

Fr Mathew Raj OMI

frmathewomi@gmail.com

Mass Times

Weekend Masses:

Saturday Vigil 6:30pm

Sunday 9:30am & 5:30pm

Weekday Masses:

Tuesday 9:15am

Wednesday 9:15am

Thursday 9:30am

Friday 9:15am

Reconciliation: Saturday 11:30am - 12noon

Baptisms: 2nd and 4th Sunday (by appointment)

St Pius X School

8 Windsor Grove, Windsor Gardens 5087

Contact Details

School

Phone: 8266 9400 Fax: 8369 1603

Email: info@stpiusx.catholic.edu.au

To report an absence: 8266 9495

Website: www.stpiusx.catholic.edu.au

Out of School Hours Care

Phone: 8369 1489

Website: www.spxoshc.org.au

Email: oshc@stpiusx.catholic.edu.au

School Hours & Term Dates

The School Office is open from 8:30am to 4:30pm. Teaching staff are in attendance from 8:25am until 3:30pm. Students who arrive prior to 8:25am and/or not collected by 3:30pm will be directed to the Out of School Hours Care service.

Student Arrival – from 8:25am

Lessons commence – 8:45am

Recess: 11:00am - 11:30am

Lunch: 1:00 - 1:30pm

School finish – 3:00pm

Term 1 28th January to 9th April

Term 2 27th April to 3rd July

Term 3 20th July to 25th September

Term 4 12th October to 11th December

Our Staff

Leadership Team

Principal
Deputy Principal
APRIM
Early Years Coordinator

Greg Parker
Des Henthorn
James Lloyd
Kylie McMillan

Teaching Staff

Reception M/S
Reception S
Reception T/S
Reception W
Year 1G
Year 1H
Year 1M
Year 2 C/G
Year 2F/P
Year 2R
Year 3B
Year 3H
Year 3T
Year 4A
Year 4P
Year 5B/T
Year 5R
Year 6J
Year 6M
English as an Additional Language
Inclusive Education & Literacy Coordinator
Language Other Than English (Italian)
Music
Physical Education

Kylie McMillan and Eugenia Saccardo
Ashlee Stanley
Sarah Tirimacco & Eugenia Saccardo
Kimberley Whyte
Rose Marie Gerardis
Lauren Hill
Deb Madgen
Rachel Cagliuso and Rebecca Glynn
Josie Faraonio and Rosanna Perrotta
Amy Raymond
Susie Boksem
Danae Hamilton
Frank Terminello
Nigel Armstrong
Lisa Parletta
Jane Buhagiar and Angela Terminello
Annette Rowe
Jessica Jenkins
Tracy Mifsud
Tina Phillips
Anna Worden
Connie Sepe
Basia Jedrzejczak
Angelo Zamparelli

Administration & Education Support Officers

Finance Manager
Principal's Assistant, Enrolments & WH&S
Reception
Administration Support
Canteen
Grounds and Maintenance
Inclusive Education

Julie Parsons
Susan Trimboli
Tokuyo Sneddon and Anita McDonnell
Patricia Deal and Cassandra Figg
Neville Nichols
Thanh Pham, Terry Parsons
Natasha Petrone, Anita McDonnell, Gianna Terminello, Tania Colligan, Mim Adams, Deneka Wilson
Gianna Terminello
Mim Adams
Di Hill
Anita McDonnell

LAP Coordinator
Library and Book Club
School Chaplain
Uniform Shop

Out of Hours School Care

Director
Assistant Directors
Administration
Educators

Mandy Richardson
Janet Van der Meer, Lauren Ryder
Cassandra Figg
Ashlea Radan, Tania Colligan, Natasha Petrone, Joshua Box,
Deneka Wilson, Katie Gibbons, Lucy Palm, Mim Adams, Emily Hall

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Administrative Procedures & Guidelines

A s s e m b l i e s

Assemblies are held on Mondays from 2:20 to 2:50pm in the De Mazenod Hall - dates are published in the Term Calendars (usually Weeks 3, 6 and 9 of each Term).

A t t e n d a n c e a n d P u n c t u a l i t y

Being on time and organised has a good calming effect and sets your child up to have a good day - late-coming also causes disruption to class routine. At 8:43am the school bell announces it is time to move to class for an 8:45am start. School times will not deviate without prior advice. In order to ensure the safety of your children and to enable us to accurately record their attendance on any given day it is vital that all parents/caregivers inform us when their child will be absent via one of the following methods before 8:30am –

- **Call** the dedicated number - 8266 9495
- **Email** - absences@stpiusx.catholic.edu.au
- **Schoolzine** – use the online form

Please note that the school gates are locked at 8:45am and students who arrive after this time will need to report to the School Office where their arrival will be recorded. This is to ensure their safety and also ensure that we are able to follow up any unexplained absence. Parents will be sent a text message in the event of an unexplained absence, therefore it is very important to inform us prior to 8:45am.

Students who will be absent from school for more than five consecutive days will need an Exemption from Enrolment Form (available from the School Office) completed by their parents/caregivers.

B i c y c l e s

Bike racks are provided in the OSHC courtyard. We ask students to lock their bikes as the school cannot accept responsibility for personal property. By law and for safety reasons, students must wear a helmet. Students are to walk their bicycles while on school grounds. In 2020 we will continue to work with 'Way to Go' to develop far greater participation in the Walk/Ride to School Program.

C a n t e e n

The school canteen is open every day and menus are published twice yearly. Please use the Zagl app to order lunches, (download from the App Store or Google Play). Traditional 'lunch bag orders' are still available. Our Canteen depends on the help of parents who volunteer their time. Ideally two helpers are needed each day to help with lunch preparation and serving. If you are able to help for even one day per term it would be appreciated.

Administrative Procedures & Guidelines

Emergencies

Fire and critical incident drills will be carried out each term to ensure all students understand what is expected of them in an emergency. In the event of an emergency or a major calamity (eg fire, earthquake, flood, etc) the school undertakes to care for children until they can be collected by a parent/caregiver. The school practises evacuation procedures periodically, the general rules being to move quickly without running or panic to a place designated by a teacher as safe.

In the event of a drill/incident requiring evacuation parents will be informed via the SZApp after the all clear is given.

Lost Property

Lost property is to be taken to the boxes located in front of the Uniform Shop. Articles will be kept for a Term before being disposed. Please label clearly your child's uniform and other items.

Mobile Phones and Electronic Devices

Please note children should not have mobile phones or electronic devices in their possession during the school day. If your child has a mobile phone at school for safety reasons it can be handed to the classroom teacher or kept out of sight at the bottom of the school bag. The school will **not** be held responsible for loss or damage to mobile phones or electronic devices.

Personal Property

Please clearly label all belongings including clothing, stationery and lunch boxes/drink bottles with your child's full names. Each year, thousands of dollars of clothing and equipment is handed in and we unable to locate its owner.

Photography/Digital Images/Recordings

While it is important that you have the opportunity to celebrate your child's participation in school life it is equally important that you are mindful of privacy issues around the taking of or publication of any photographs or images of children. **It is permissible to take a photo/digital image/recording of your own child but not of others.** Please do not copy any images for other people, please do not publish images for any form of commercial use and do not display photos or images on any form of social media without the express permission of any person in the photograph. Your cooperation with this is appreciated.

Road Safety

All families are asked adhere to signage around the school in relation to parking and traffic flow. It is important that local residents have access to their property at all times. If drivers follow the rules then our pick up and drop off areas will be safe for the children. Please use the School Crossing on Windsor Grove appropriately. Council inspectors will book vehicles that are not correctly parked and the school will **not** take any responsibility for fines incurred.

Administrative Procedures & Guidelines

Road Safety (continued)

Please be respectful and consider our neighbours and **DO NOT PARK** over driveways. Neighbours have been invited to send details of offending vehicles and fines will apply.

The kiss'n'drop is located on Hillburn Avenue and on Acton Avenue there is a 10 minute 'park and bring/collect' and we ask that drivers do not hold up traffic. Please instruct other carers about the school's expectations.

At the end of the school day children will not be able to exit through the Acton Avenue gates without a parent/caregiver.

The car park on Hillburn Avenue is available for staff and visitors.

Workplace Health and Safety

St Pius X School is committed to the corporate WH&S Policy of the Catholic Church Exempt Employer licence, workers compensation, administered by Catholic Church Insurances limited. Should you notice any hazards/accidents/near misses while at school please report these matters to the School Office.

Smoking is prohibited on school grounds at all times, including special events and no animals are permitted on site without permission from the Principal.

Your cooperation is sought in these matters.

In the event of an emergency while you are on school property please follow emergency plans with a staff member.

Communication Between School & Home

Assessment, Interviewing and Reporting

At the commencement of the year parents are able to 'Book a Chat' with their child's new teacher. This enables the teachers to learn more about each child from parents and caregivers.

Three-Way Conversations (parent, child and teacher) are offered in Term One and an optional further interview is available in Term Three. These, along with written Reports, are used to inform parents of their child's progress. A formal interview discussion is also available early in Term Three, after Semester One Student Reports are distributed.

There will be two written reports in 2019 which will meet all Commonwealth reporting requirements – Semester 1 Report in Week 10 Term Two and Semester 2 Report in Week 8, Term Four.

A student record folder is maintained by the class teacher.

The NAPLAN tests for Literacy and Numeracy in Years 3 and 5 will occur at the beginning of Term Two.

Interviews may be requested by parents, teacher or child at any time during the school year.

Home-School Communication

The home/school relationship is paramount for a successful partnership to occur. Developing a sound rapport with the person who will be a vital educator for your child this year is imperative. You are encouraged to communicate with your child's class teacher on a regular basis. If there are any issues, it is your child's teacher you should contact in the first instance. Of course, you are welcome and encouraged to speak to other staff personnel too, be it specialist teachers, administration staff or a member of the leadership team. As educators, it is our responsibility to provide an environment that allows for rich learning to happen. Being calm, honest, fair and positive are essential elements that are required for effective communication.

Parents are welcome to speak to teachers informally before or after school, or to communicate by note or through the student's diary or communication book.

Newsletter

The school's Newsletter is published each Tuesday on the school's website (please visit www.stpiusx.catholic.edu.au) and on the SZAPP (please download to your mobile device).

Parent/Community Member Grievance Procedure

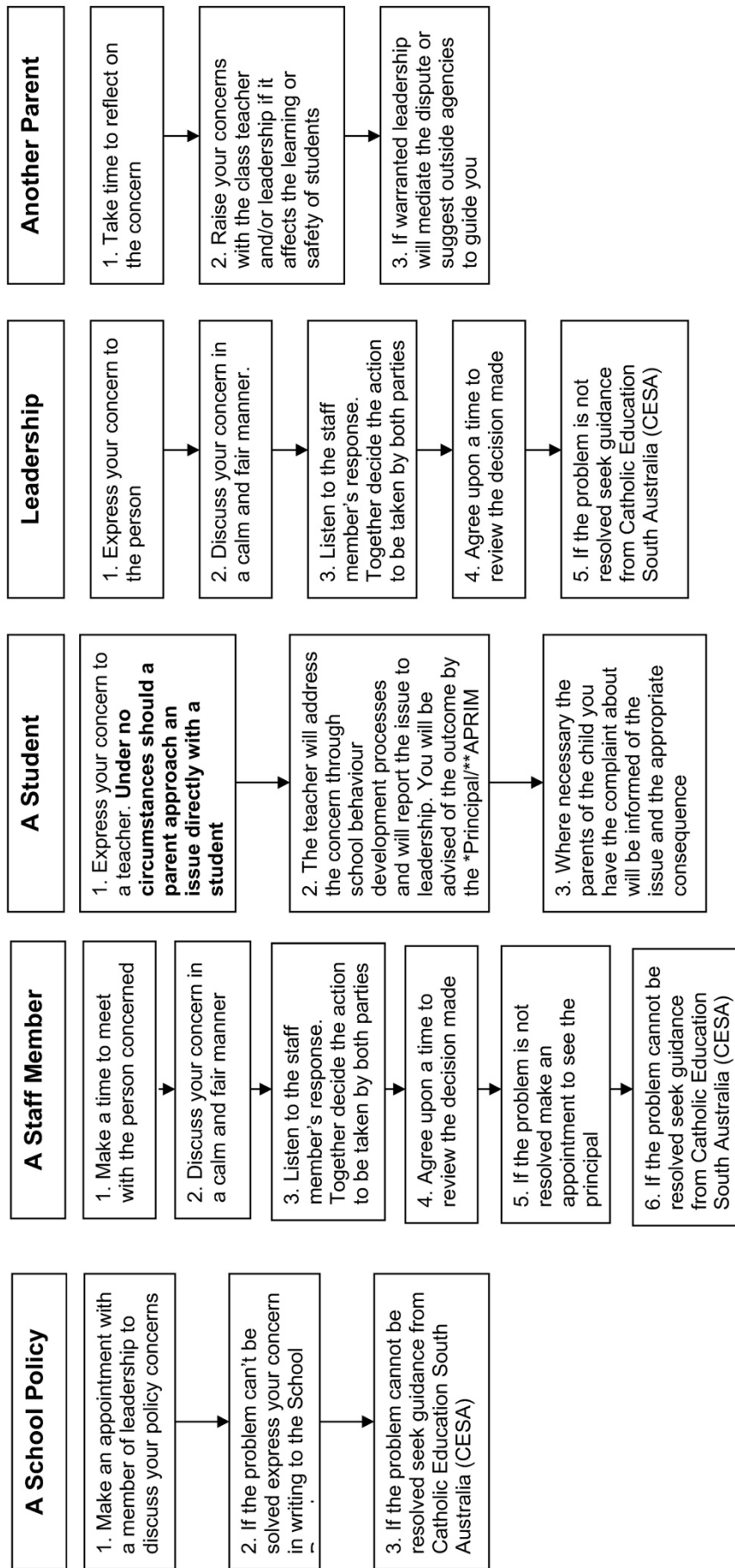
From time to time, concerns may arise and these things are best brought to us at the earliest opportunity. In the case of a grievance, please see the procedure diagram on the next page – this will guide you through this.



St Pius X School Parent/Community Member Grievance Procedure

In a school community issues of conflict or concern can arise. The School Board believes we need to communicate clearly that issues or concerns are to be resolved in respectful and appropriate ways. It is important that grievances are kept confidential and that a time of reflection takes place before moving toward the Grievance Procedure. Criticism of the school or the teacher does not support your child's education as it undermines the trust between students and their teachers.

I have an issue about...



Extra-Curricula Activities

Competitive Sport

All children in Years 3-6 are given equal opportunity to participate in the sport of their choice. A comprehensive list of sports is offered each year. These are under constant revision depending upon student interest and adult assistance, but have included such activities as athletics, basketball, cricket, cross-country, football, netball, soccer, swimming, tee-ball and volleyball. All competitive sports are played in line with the National Junior Sports Policy. Expression of interest forms are distributed annually.

Instrumental Lessons

Students wanting to extend their musical education can do so through instrumental tuition. Private or group tuition through peripatetic teachers is available. Students really respond to tuition that nurtures their musical ability. Research has shown that by learning and nurturing such a skill, students not only improve their musical knowledge, they also improve their academic performance, memory, reasoning, group skills, time management and verbal skills. Performance is an important part of Music Education - students are given opportunities to perform at the End of Year Instrumental Evenings.

Enrolment forms are available from the School Office.

School Choir

The Choir offers an excellent opportunity for those students who enjoy singing. Students from Years 5 and 6 may join the Festival Choir which sings at the Catholic Schools' Music Festival each year. To learn more about the choir please contact our Music Coordinator, Basia Jedrzejczak via email - bjedrzejczak@stpiusx.catholic.edu.au

Finance & School Fees

Camps and Excursions

All classes from Reception to Year 6 participate in class excursions that support the curriculum. Excursions can be at school or out of school. It is policy to give parents sufficient warning for forthcoming excursions and to invite parental assistance. Parents must have a current Catholic Police Clearance and be a Registered Volunteer at St Pius X School to attend.

Costs for excursions are taken from the Resource Fee.

School camps are aimed at providing Year 5 and 6 students with the opportunity to experience learning in an outdoor/away from home environment that places emphasis on independence and cooperative learning skills that are a part of the curriculum at various year levels. Every effort is made to keep the camp experiences at an affordable level.

Money Sent to School

When a request for money to be sent to school is made you are asked to ensure that it is placed in a sealed, named envelope and deposited in one of the locked numbered boxes in the Student Entry Foyer.

Student Banking

Application packs for the Commonwealth Bank are available from the School Office. Deposit books and money should be placed in Box 4 in the Student Entry Foyer before 9:00am on Mondays. The books are returned via the child's class.

Tuition Fees

Annual tuition fees are divided into payments over three periods but arrangements can be made for more frequent payment by instalments. The Building Levy and the Archdiocese Capital Levy is payable with the Term 1 tuition fees. If fees are paid in full, ie full years fees before the end of February, a 5% discount will be given. Parents who qualify for School Card or who are experiencing financial hardship are invited to apply for a fee concession on a form available from the school office. Government assistance towards the Resource Fee (stationery, levies, excursions etc) is available in the form of School Card. Please contact Centrelink for details. All applications for fee concession and support are made to the Principal and are held in the strictest confidence. Please refer to the School Fees booklet for details or contact Julie Parsons at school.

Health Matters

Anaphylaxis and Allergies/Food Sensitivities

Anaphylaxis is the most severe form of allergic reaction and is potentially life threatening. It must be treated as a medical emergency, requiring immediate treatment and urgent medical attention. Whilst we are not a 'nut free' school, we ask you to consider the foods you send to school and refrain from packing foods with nuts and/or sesame seeds (including peanut butter) to help prevent severe allergic reactions.

Students are informed about the importance of **not sharing food**. The sharing of food can sometimes lead to food products being consumed with ingredients which may cause an anaphylactic reaction. Like you, we want to maintain a safe environment for our children. By monitoring the foods sent to school, we are all responsible for the safety of the children.

A copy of the school's Policy is included with this Handbook.

First Aid and Accidents at School

Teachers may refer children who have had an accident to the school's First Aid Room. A note advising the nature of treatment and the illness/injury is sent home via the child. If considered necessary, the parents or persons named on the Student General Consent, Medical and Emergency Information Form is contacted by telephone. If ever a serious incident occurs the ambulance service is contacted and the child taken to the hospital considered by the ambulance team to be most suitable for that injury. The parent, or nominated person, is also contacted and asked to accompany the child in the ambulance or meet the child at the hospital.

Staff have been requested that in the case of any head injury a parent will be informed at the soonest opportunity. Parents will decide what action to take but a check-up with a GP will be recommended

To assist parents with the costs associated with accidents, Catholic Education in association with Catholic Church Insurances Limited have developed the SchoolCare Children's Accident insurance programme. St Pius X is pleased to be a part of this programme and our 24 hour Basic Cover Policy provides protection to all children attending our school. SchoolCare is worldwide student's personal accident insurance. The 24 hour policy includes accident cover for school camps and school sports (including sports out of school hours). It also includes activities organised or authorised by the school and/or other youth groups. The policy covers three important areas of care; any one accident may be claimable under one or more of these areas.

It is important to note that the policy cannot cover any Medicare service including the Medicare gap. Cover details and further information is available from the School Office.

Please note that the school's ambulance insurance policy does not cover pre-existing medical conditions/illnesses and parents will be responsible for the costs.

Health Matters

Student Health and Medication

There are occasions when staff are requested to administer medication to children who are unwell. Advice from Catholic Education SA encourages the school to administer medication only as a last resort as staff are not trained nurses. The responsibility, duty of care and liability should a child be over medicated is far too great. Before asking teachers or office staff to give a child medicine please consider the following – **if your child is sick or in pain he/she should be at home and if medication is to be administered 3 times a day it should be given eight hourly (outside of school hours)**. If medication does need to be administered at school then parents/caregivers must hand the medication to school office staff and complete the appropriate form. Without **written** permission we cannot administer the medication. All medication is to be 'in date'. Students are not to bring Panadol or other medication to school to keep in their bags. Much of this may be common sense information, however, the school's legal obligation in this area is very clear.

Head Lice

It is the responsibility of every family to check their children's hair regularly as this is a common problem. Children must be treated with recognised products before they return to school.

UV Protection

Students are encouraged to protect themselves from the harmful effects of the sun and are required to wear a school approved hat during recess and lunch and sports lessons from September to the end of Term 4 or on days when the UV rating is above 4 and therefore students are asked to keep their hats in their school bags throughout the year. Sunscreen is provided by the school for students to apply.

Our Community

Parents and Friends Committee

As a school community, we benefit significantly from the contribution of parents and family members in a voluntary capacity. Our volunteers are a source of enrichment for many students as well as themselves. The Parents and Friends Committee is the co-ordinating body for parent activities within the school. It works towards assisting parents as the primary and most important educators of their children and attempts to establish warm and open relationships within the community. It is the principal body for raising funds and building a strong sense of community. Committee meeting times will be advertised in the Newsletter and everyone is welcome to attend.

OSHC (Out of School Hours Care)

Our Director, Mandy Richardson, has a Masters of Education and leads a strong stable team. The service can be contacted on 8369 1489 and offers the following components:

- * Before School Care 7:15am – 8:25am (breakfast included until 8:10am)
- * After School Care 3:00pm – 6:15pm (afternoon snack included)
- * Vacation Care 7:30am – 6:00pm (breakfast and afternoon snack included)
- * Student Free Days 7:15am – 6:15pm (breakfast, lunch and afternoon snack included)

Vacation Care booking forms and programmes are issued three weeks before the end of each Term.

School Board

Representatives of the parent body are elected each year at the Annual General Meeting to assist in ensuring that the school is well administered. School Board responsibilities range from policy direction to financial management and include an awareness of the pastoral direction of the school. Nomination forms and AGM information is distributed to the community early in Term One.

Volunteers

As we educate our children, our school depends on a strong relationship between parents and staff. Parent involvement helps the school and the children love to see their parents and grandparents involved in their class and their school. There are a number of opportunities for parents and caregivers to volunteer at St Pius X School and we warmly invite you to participate by assisting with reading, attending excursions, covering library books, coaching sport teams, joining the LAP team or helping in the canteen. To get involved please speak with your classroom teacher. They'll be excited to talk to you. Only parents/caregivers who have successfully completed the screening processes, which includes a Catholic Police Check and a Certificate of Participation in Responding to Abuse and Neglect, Education and Care are able to assist with school related activities. These structures are strictly enforced. Volunteer Application Packages are available from the School Office.

Student Wellbeing

Behaviour Development – Restorative Practices

At St Pius X we use a restorative approach to behaviour development. Restorative justice is a way of looking at justice that focuses on repairing the harm done to people and relationships rather than on punishing offenders. Put simply, restorative justice is a process that advocates that the people most effective at finding a solution to a problem are the people who are most directly affected.

Restorative processes create opportunities for those involved in a conflict to work together to understand, clarify and resolve the situation and work together towards repairing harm.

The main reason for using restorative practices is that people are more likely to make positive changes when those in authority do things with them, rather than to, or for them. Its use in schools has been shown to reduce misbehaviour, bullying, violence and improve the overall climate for learning. A restorative practice brings all parties face to face to talk and work through a series of scripted questions. Restorative practices actively involve the offender in directly repairing, or restoring, the damage his/her actions have caused. They teach offenders accountability to their victims and to others affected by their actions. Responsibility is placed back on the student.

What does this mean / look like at St Pius X?

Students who display inappropriate behaviour that is intended/causes harm to self or others during recess and/or lunch times will be sent to the Courtyard/School Hall for a restorative conversation. Staff on duty will also support students through Restorative Conversations. On most occasions parents/caregivers will be notified of the incident. There are occasions when students see someone in the Leadership Team during the school day and a similar process is followed. Often, but not always, depending on the situation, the affected persons are also included as part of the process.

At St Pius X School we endeavour to build a school culture around restorative practices and positive interaction.

Child Protection

St Pius X aims to be a 'SAFE SCHOOL' – school gates are locked from 8:45am each morning and opened at 2:45pm each afternoon. It is necessary to enter the school in between these times via the Front Office. If you require the front gate to be opened for pram/wheelchair access please use the intercom located next to the gate.

Students are not allowed to leave the school grounds during school hours unless under direct supervision of a parent or guardian.

Designated toilets are set aside for adult use. Adults are requested **not to use** the student toilets at any time.

Student Wellbeing

Learning Support Programs

Children who require extra assistance in their learning are catered for in a range of support programs.

- * MiniLit and MacLit: this is an extensive and comprehensive program aimed to support children from Year 1- 6 in four one-hour daily sessions per week. Parents will be informed of student participation at the beginning of each school year.
- * Children with disabilities who are funded will be offered support in class and/or outside class through a Negotiated Education Program shaped by their teacher and the Inclusive Education Coordinator and parents. Each Term a 45 minute meeting will occur between school and parents to discuss progress.
- * Learning Assistance Program: a student-centred program providing individual support for students through the positive support of volunteers.
- * Guided Reading: this is an approach where students are grouped to read according to their reading stage and have the opportunity to apply various literacy skills.

School Chaplain

Supporting the pastoral care and wellbeing of our students, their families and staff. The School Chaplain provides a reference point for addressing social, religious, cultural and spiritual issues and offers students and families support, and/or appropriate referrals, in difficult situations and during life's challenges. The Chaplain supports and encourages key Christian values and embraces the Catholic Ethos.

Student Leadership

As a community, we welcome 'student voice' that shapes our present and future. In 2020 there will be three Student Leadership groups representing all year levels.

Reception – Year 1	Local Community Leadership
Years 2 - 4	Ecological Sustainability Leadership
Years 5 and 6	Mini-Vinnies and Social Justice Leadership

Uniform – 3 Year Transition to the new Active Wear

- * Students must wear their current sport uniform or the new active wear uniform on their class' nominated days for sport. On other days any full current or new uniform may be worn. The current (phased out) uniform cannot be worn after 2022
- * There will be a new jacket, 'boss' top, long sleeve polo top and track suit pant available from Term 2
- * Priority access to the new uniform pieces will be given to families who commence in 2020
- * From Term 2 the full uniform may be purchased online or in person at JS Express located on Newton Road. Online orders will be delivered to the school once a week and distributed to families via the eldest child. The delivery day will be advised once known.
- * The school will continue to stock hats which may be purchased from Reception. Smocks, school bags and reader bags may be ordered at school

Teaching & Learning

English as a Second Language

At St Pius X we value and respect our students who learn English as a second language. As teachers we recognise the importance of explicit teaching, to help these students with their English language development. Students are supported by experienced classroom teachers and with additional English language lessons.

In the early years support is provided in small groups with an initial focus on students developing their oral language. As students move through the school, support is provided in each year level, as needed. This approach ensures that our students learn to speak, read and write in English and successfully engage with the school curriculum.

Homework

Teachers will explain their approach to homework at the Meet the Teacher evening. Homework reinforces and supports the school learning program. Homework should focus on practising skills, not new learning or project work.

Library

Students are encouraged to borrow resources to support their school learning and for recreational purposes. The library contains a range of reference, fiction and non-fiction books as well as audio-visual materials and educational games. Parents are welcome to borrow from the teacher/parent library and to bring pre-schoolers to borrow picture books. Senior students are issued with notices for over-dues and Junior Primary students are notified through class teachers. Your co-operation in encouraging the timely return of books is appreciated.

LOTE (Language Other Than English)

Through participation in Italian lessons students have many opportunities to develop their skills in communicating using the Italian language, as well as understanding spoken Italian. Over the years they will be exposed to both the rich language and diverse cultural aspects of Italy. Their learning is interactive and invites students to experience real world learning about current life in Italy, as well as an awareness of the history and traditions of the country and the impact these have had globally.

Religious Education

Religious Education supports the integration of faith, life and culture through two curriculum programmes known as Crossways and Made in the Image of God which are used in all South Australian Catholic Schools. Further information regarding Catholic Identity and Religious Education can be obtained from the Assistant Principal, Religious Identity and Mission (APRIM).

Teaching & Learning

Sacramental Programme

Parents are the first and foremost educators of their child's faith development. Our Sacramental Program supports families in the ongoing catechesis of their child. In Years 3 and 4 the Religious Education curriculum prepares students to receive the Sacraments of Reconciliation, Confirmation and First Eucharist.

In accordance with the Adelaide Archdiocese Initiation Policy, children are able to receive Sacraments when considered 'ready', as deemed by their parents, Parish Priest and teachers. Currently at St Pius X School we formally present children for Reconciliation in Year 3, Confirmation and First Eucharist in Year 4.

As part of the Dernancourt Parish we celebrate these occasions during Parish Masses and at various times throughout the school year. Enrolment forms for the Sacramental Program are distributed annually.

Sports Day

Four 'houses' provide the structure for Sports Day. Children participate in group and individual activities throughout the day which culminates with 4x100m relays and trophy presentations. Our house groups are St Brigid (green), St Pius (gold) St Mary (blue) and St Joseph (red).

Privacy Principles

Privacy Collection Notice

1. The School collects personal information, including sensitive information about pupils and parents or guardians, before and during the course of a pupil's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to pupils enrolled at the school, exercise its duty of care, and perform necessary associated administrative activities, which will enable pupils to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health [and Child Protection] laws.
4. Health information about pupils is sensitive information within the terms of the Australian Privacy Principles (**APPs**) under the *Privacy Act 1988*. We may ask you to provide medical reports about pupils from time to time.
5. The School may disclose personal and sensitive information for educational, administrative and support purposes. This may include to: other schools and teachers at those schools; government departments (including for policy and funding purposes); the Catholic Education Office, the South Australian Commission for Catholic Schools, the School's local parish and diocese, other related church agencies/entities, and Schools within other Dioceses; medical practitioners; people providing educational, support and health services to the School, including specialist visiting teachers, sports coaches, volunteers, and counsellors; providers of learning and assessment tools; assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN); people providing administrative and financial services to the School; anyone you authorise the School to disclose information to; and anyone to whom the School is required or authorised to disclose the information to by law, including child protection laws.
6. From time to time, the school may be required to communicate to parents that personal information has been requested by the Commonwealth and State Governments and the Catholic Education Office.
7. The school may disclose personal information (your name and address) to another Catholic school who may wish to provide you with information to assist you in choosing another Catholic school.
8. Personal information collected from pupils is regularly disclosed to their parents or guardians.

9. The School may use online or 'cloud' service providers to store personal information and to provide services to the School that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. Further information about the School's use of on online or 'cloud' service providers is contained in the School's Privacy Statement available from the School Office.
10. The School's Privacy Statement, sets out how parents or pupils may seek access to and correction of their personal information which the School has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.
11. The School's Privacy Statement also sets out how parents and pupils can make a complaint about a breach of the APPs and how the complaint will be handled.
12. The School may engage in fundraising activities. Information received from you may be used to make an appeal to you. [It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose.] We will not disclose your personal information to third parties for their own marketing purposes without your consent.
13. On occasions information such as academic and sporting achievements, pupil activities and similar news is published in School newsletters and magazines, on our intranet and on our website. This may include photographs and videos of pupil activities such as sporting events, school camps and school excursions. The School will obtain permissions from the pupil's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos [or other identifying material] in our promotional material or otherwise make this material available to the public such as on the internet.
14. We may include pupils' and pupils' parents' contact details in a class list and School directory.
15. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why.